

# D K Munjal & Associates

## **Chartered Accountants**

K -1/124, L.G.F., Chittaranjan Park, New Delhi - 110019 Ph.: + 91 11 4174 9710, 2627 7849

E-mail: dkmunjal@hotmail.com, munjal@dkmunjal.com

Website: www.dkmunjal.com

### AUDITOR'S REPORT

The Trustees
SWISS EMMAUS LEPROSY RELIEF WORK INDIA
CHENNAI.

We have audited the attached Balance Sheet of SWISS EMMAUS LEPROSY RELIEF WORK INDIA ("the Trust") as at 31st March, 2019 and also the Income & Expenditure Account for the year ended on that date annexed thereto. These financial statements are the responsibility of the management of the Trust. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted the audit in accordance with auditing standards generally accepted in India. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statement. An audit also includes assessing the accounting principles used and significant estimates made by the management as well as evaluating the overall financial statements presentation. We believe that our audit provides reasonable basis for our opinion.

#### We report that:

- We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our audit.
- In our opinion, proper books of accounts as required by law have been kept by the Trust, so far as appears from our examination of the books of accounts.
- 3. The Balance Sheet and Income & Expenditure Account dealt with by the report are in agreement with the books of accounts.
- The Balance Sheet and Income & Expenditure Account dealt with by this report are prepared in accordance with the Accounting Standards issued by the Institute of Chartered Accountants of India.



- 5. In our opinion and to the best of our information and according to the explanations given to us, the said accounts give the information required by the Income Tax Act, 1961 in the manner so required and give a true and fair view in the conformity with the accounting principles generally accepted in India.
  - (a) In the case of Balance Sheet, of the state of affairs of the Trust as at 31st March, 2019.
  - (b) In the case of the Income and Expenditure account, the amount stated thereon, for the year ended as on that date.

For D K Munjal & Associates **Chartered Accountants** Firm Reg. No. 023194 N

(D. K. Munjal)

Proprietor

Membership No. 510229

UDIM! 1951022PAAAAHN6150

Place: New Delhi. Dated: 29/10/2019



# D K Munjal & Associates

## **Chartered Accountants**

K-1/124, L.G.F., Chittaranjan Park, New Delhi - 110019

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E-mail: dkmunjal@hotmail.com, munjal@dkmunjal.com

Website: www.dkmunjal.com

### FORM NO. 10B

[See rule 17B]

Audit report under section 12A(b) of the Income-tax Act, 1961, in the case of charitable or religious trusts or institutions

We have examined the balance sheet of SWISS EMMAUS LEPROSY RELIEF WORK INDIA (PAN No: AACTS1292G) as at 31/03/2019 and the Income and Expenditure account for the year ended on that date which are in agreement with the books of account maintained by the said trust We have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purposes of the audit. In our opinion, proper books of account have been kept by the trust.

In our opinion and to the best of our information, and according to information given to us the said accounts give a true and fair view-

- (i) in the case of the balance sheet, of the state of affairs of the above named trust as 31/03/2019 and
- (ii) in the case of the income and expenditure account, of the surplus of its accounting year ending on 31/03/2019

The prescribed particulars are annexed hereto.

Date: 29/10/2019 Place: New Delhi FOR D K Munjal & Associates (Chartered Accountants)

FRN No. :023194N

D. K. Munjal (Proprietor)

M No.:510229

0213411AAAA 6250261 ; HIGU

# ANNEXURE

# STATEMENT OF PARTICULARS 1. APPLICATION OF INCOME FOR CHARITABLE OR RELIGIOUS PURPOSES

1.	Amount of income of the previous year applied to charitable or religious purposes in India during that year	76586673
2.	Whether the trust has exercised the option under clause (2) of the Explanation to section 11(1)? If so, the details of the amount of income deemed to have been applied to charitable or religious purposes in India during the previous year	
3.	Amount of income Accumulated or set apart for application to charitable or religious purposes, to the extent it does not exceed 15 per cent of the income derived from property held under trust In Part only for such purposes.	2385307
4.	Amount of income eligible for exemption under section 11(1)(c) (Give details)	No
5.	Amount of income, in addition to the amount referred to in item 3 above, accumulated or set apart for specified purposes under section 11(2)	
6.	Whether the amount of income mentioned in item 5 above has been invested or deposited in the manner laid down in section 11(2)(b)? If so, the details thereof	
7,	Whether any part of the income in respect of which an option was exercised under clause (2) of the Explanation to section 11(1) in any earlier year is deemed to be income of the previous year under section 11(1B)? If so, the details thereof	
S.	Whether, during the previous year, any part of income accumulated or set apart for specified purposes under section 11(2) in any earlier year-	
	<ul> <li>(a) has been applied for purposes other than charitable or religious purposes or has ceased to be accumulated or set apart for application thereto, or</li> </ul>	No
	(b) has ceased to remain invested in any security referred to in section 11(2)(b)(i) or deposited in any account referred to in section 11(2)(b)(ii) or section 11(2)(b)(iii), or	No
	(c) has not been utilised for purposes for which it was accumulated or set apart during the period for which it was to be accumulated or set apart, or in the year immediately following the expiry thereof? If so, the details thereof	No



# II. APPLICATION OR USE OF INCOME OR PROPERTY FOR THE BENEFIT OF PERSONS REFERRED TO IN SECTION 13(3)

1.	Whether any part of the income or property of the trust was lent, or continues to be lent, in the previous year	
	to any person referred to in section 13(3) (hereinafter referred to in this Annexure as such person)? If so, give details of the amount, rate of interest charged and	
	the nature of security, if any	
2.	Whether any land, building or other property of the trust was made, or continued to be made, available for the use of any such person during the previous year? If so, give details of the property and the amount of rent or compensation charged, if any	
3.	Whether any payment was made to any such person during the previous year by way of salary, allowance or otherwise? If so, give details	
4.	Whether the services of the trust were made available to any such person during the previous year? If so, give details thereof together with remuneration or compensation received, if any	No
5.	Whether any share, security or other property was purchased by or on behalf of the trust during the previous year from any such person? If so, give details thereof together with the consideration paid	No
6.	Whether any share, security or other property was sold by or on behalf of the trust during the previous year to any such person? If so, give details thereof together with the consideration received	No
7.	Whether any income or property of the trust was diverted during the previous year in favour of any such person? If so, give details thereof together with the amount of income or value of property so diverted	No
8.	Whether the income or property of the trust was used or applied during the previous year for the benefit of any such person in any other manner? If so, give details	No



# III. INVESTMENTS HELD AT ANY TIME DURING THE PREVIOUS YEAR(S) IN CONCERNS IN WHICH PERSONS REFERRED TO IN SECTION 13(3) HAVE A SUBSTANTIAL INTEREST

SI. No.	Name and address of the concern	Where the concern is a company, number and class of shares held	Nominal value of the investment	Income from the investment	Whether the amount in col. 4 exceeded 5 per cent of the capital of the concern during the previous year-say, Yes/No
1	2	3	4	5	6
Nil	Nil	Nil	Nil	Nil	Nil

Date: 29/10/2019 Place: New Delhi FOR D K Munjal & Associates (Chartered Accountants)

FRN No.: 023194N

D. K. Munjal (Proprietor) M No. :510229

UDIN: 19510229AAAAHN6150

Annexu	re - 1	
	Salary allowance to specified person un	/s 13(3)
Sr.No.	Detail	Salary Allowance
1	REMUNERATION PAID TO CEO, MR. JOHN KURIAN GEORGE	4148652

Date: 29/10/2019 Place: New Delhi FOR D K Munjal & Associates (Chartered Accountants) FRN No. :023194N

> D. K. Munjal (Proprietor) M No. :510229

UDIN: 19510229AAAAHN6150

#### FORM NO. 10B

[See rule 17B]

Audit report under section 12A(b) of the Income-tax Act, 1961, in the case of charitable or religious trusts or institutions

We have examined the balance sheet of SWISS EMMAUS LEPROSY RELIEF WORK INDIA, AACTS1292G [name and PAN of the trust or institution] as at 31/03/2019 and the Profit and loss account for the year ended on that date which are in agreement with the books of account maintained by the said trust or institution.

We have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purposes of the audit. In our opinion, proper books of account have been kept by the head office and the branches of the abovenamed trust visited by us so far as appears from our examination of the books, and proper Returns adequate for the purposes of audit have been received from branches not visited by us, subject to the comments given below:

In our opinion and to the best of our information, and according to information given to us, the said accounts give a true and fair view-

- (i) in the case of the balance sheet, of the state of affairs of the above named trust as at 31/03/2019 and
- (ii) in the case of the profit and loss account, of the profit or loss of its accounting year ending on 31/03/2019.
  The prescribed particulars are annexed hereto.

Place Date New Delhi 29/10/2019

Name

Membership Number

FRN (Firm Registration Number)

Address

D K MUNJAL

510229 023194N

K-1/124 Chittaranjan Park Ne

w Delhi DELHI

# ANNEXURE Statement of particulars I. APPLICATION OF INCOME FOR CHARITABLE OR RELIGIOUS PURPOSES

1.	A cl	mount of income of the previous year applied to naritable or religious purposes in India during that year (	76586673
2.	of ch	Whether the trust has exercised the option under clause (2) of the Explanation to section 11(1)? If so, the details f the amount of income deemed to have been applied to naritable or religious purposes in India during the previous ear ( ?)	No
3.	to ex he	mount of income accumulated or set apart for application charitable or religious purposes, to the extent it does not seed 15 per cent of the income derived from property eld under trust in part only for such purposes. ( ?)	Yes 2385307
4.	1	mount of income eligible for exemption under section 1(1)(c) (Give details)	No
5.	in	mount of income, in addition to the amount referred to item 3 above, accumulated or set apart for specified arposes under section 11(2) (₹)	0
6.	W ha	Thether the amount of income mentioned in item 5 above as been invested or deposited in the manner laid down in action 11(2)(b)? If so, the details thereof.	No
7.	or se th	whether any part of the income in respect of which an option was exercised under clause (2) of the Explanation to option 11(1) in any earlier year is deemed to be income of e previous year under section 11(1B)? If so, the details ereof (3)	No
8.	W	hether, during the previous year, any part of income accur (2) in any earlier year-	nulated or set apart for specified purposes under section
	(a)	has been applied for purposes other than charitable or religious purposes or has ceased to be accumulated or set apart for application thereto, or	No
	(b)	has ceased to remain invested in any security referred to in section 11(2)(b)(i) or deposited in any account referred to in section 11(2)(b)(ii) or section 11(2)(b) (iii), or	No
	(c)	has not been utilised for purposes for which it was accumulated or set apart during the period for which	No

1.	Whether any part of the in the previous year to this Annexure as such and the nature of secur	er referred to in interest charged	No					
2.	Whether any part of the made, available for the details of the property	If so, give	No					
3.	Whether any payment salary, allowance or ot	was made to any such per herwise? If so, give detail	son during th	he previous	year by way of	Yes		
	Details							
	REMUNERATION PA			414865				
4.	Whether the services of	of the trust were made avaive details thereof togethe	ilable to any r with remur	such perso teration or c	n during the compensation	No		
5.	Whether any share, see during the previous ye the consideration paid	curity or other property war from any such person?	as purchased If so, give do	by or on be etails theree	chalf of the trust of together with	No		
6.	during the previous ye consideration received		so, give deta	ils thereof to	ogether with the	No		
7.	favour of any such per or value of property so		ereof togethe	r with the a	mount of income	No		
8.	Whether the income of for the benefit of any	r property of the trust was such person in any other n	s used or app nanner? If so	lied during , give detail	the previous year s	No		
	III. INVESTME	NTS HELD AT ANY T	IME DURIN	NG THE PI	REVIOUS YEAR	k(S) IN CONCE NTIAL INTER	RNS EST	
S. No	Name and address of the concern	Where the concern is a company, number and class of shares held	Nominal va investment	alue of the	Income from the investment(₹)	whether in col. 4 per cent	the amount exceeded 5 of the capital encern during	

New Delhi 29/10/2019 Place Date

Total

Name Membership Number FRN (Firm Registration Number)

Address

D K MUNJAL 510229 023194N

K-1/124 Chittaranjan Park Ne w Delhi DELIU

the previous year-say, Yes/No

Form Filing Details	
Revision/Original	Original

#### Balance Sheet as at 31st March, 2019

(Amount in Rs.)

PREVIOUS YEAR	LIABILITIES	Sch.	CURRENT YEAR	PREVIOUS YEAR	ASSETS	Sch.	CURRENT YEAR
Rs.			Rs.	Rs.			Rs.
20,60,038	Capital Fund	1	25,42,683	20,60,038	Fixed Asset	m	25,42,683
1,41,43,522	Project Fund	п	1,65,28,829	32,65,437	Advances & Deposits	IV	37,76.917
21,45,994	Current Liabilities	v	21,77,613	1,30,24,079	Cash & Bank Balances	VI	1,49,29,525
1,83,49,554	Total		2,12,49,125	1,83,49,554	Total		2,12,49,125

Annexed Notes form an Integral Part of the Financial Statements

As Per Our Audit Report of Even date attached for D K Munjal & Associates Chartered Accountants Firm Regn. No. 023194 N

(D. K. Munjal) Proprietor M. No. 510229

Place: New Delhi Dated: 29/10/2019

UDIN: 19510229 AMAAHN 6150

for and on behalf of Swiss Emmaus Leprosy Relief Work - India

A Rangaprasad Finance & Admin Manager

## SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31st MARCH, 2019

(Figures in Rs.)

No.	PARTICULARS	AMOUNT	AMOUNT
Schedule - I	CAPITAL FUND :- Please refer Schedule - 1		25,42,683
Schedule - II	PROJECT FUND :- Please refer Sechedule - 2		1,65,28,829
Schedule - III	FIXED ASSETS :- Please refer Schedule - 3		25,42,683
Schedule - IV	ADVANCES & DEPOSITS:- Please refer Schedule - 4		37,76,917
Schedule - V	Currant Liabilities & Provisions Please refer Schedule - 5		21,77,613
Schedule - VI	Cash and Bank Balances Please refer Schedule - 6		1,49,29,525



# Swiss Emmaus Leprosy Relief Work India No. W- 504, 'C' Sector, 10th Street, Anna Nagar Western, Chennai- 600101 <u>Consolidated Statement</u>

## SCHEDULE - 1 : CAPITAL FUND

S.No.	Name of the Project	Opening Balance 1 April, 2018	Purchased during 2018-19	Balance after Transfer	Deletion	Depreciation for the year 2018-19	Capital Fund As on 31 March, 2019
1.	Country Office Expenses	1,132,268	70,900	1,203,168		192,672	1,010,496
	Fund Raising Unit - Chennai	927,770	856,254	1,784,024	*	251,837	1,532,187
	Total	2,060,038	927,154	2,987,192		444,509	2,542,683



# No. W- 504, 'C' Sector, 10th Street, Anna Nagar Western, Chennai- 600101 <u>Consolidated Statement</u>

# SCHEDULE - 2: PROJECT FUND

C.N.	N	Opening	Additions	Int,Dividend	Total		Utilised duri	ng the year		(Figures in Rs.) Project Fund
S.No.	Name of the Project	Balance 1 April, 2018	during the year	& Other Income	Receipts	Revenue Exp	Capital Exp	Grants to Projects	Total Exp	As on 31 March, 2019
	Country Offce Expenses & Fund Raising Unit	76,82,101	7,47,94,858	15,25,835	7,63,20,693	3,65,16,992	9,27,154	3,05,48,838	6,79,92,984	1,60,09,809
2.	ILEP in India	5,79,623	26,51,287		26,51,287	27,11,890			27,11,890	5,19,020
3.	MH State Activities	9.82,277	3*3			-		9,82,277	9,82,277	
4.	Poristes Fund	48,99,521	17.	-			-	48,99,521	48,99,521	
	Total	1,41,43,522	7,74,46,145	15,25,835	7,89,71,980	3,92,28,883	9,27,154	3,64,30,636	7,65,86,673	1,65,28,829



# Swiss Emmaus Leprosy Relief Work India No. W- 504, 'C' Sector, 10th Street, Anna Nagar Western, Chennai- 600101 Consolidated Statement Schedule - 3: Fixed Assets

No.	Name of the Units & Fixed Assets	W.D.V As On 1 April, 2018	Addition Before Sept'30	After Sept'30	Total Additions	Tansfers	Deletions During the Year	Transfered to Different Heads	Grants to Projects in kind	Grand Total	Rate	Depreciation Amount	W.D.V As On 31 March, 201
			ocpr 50	эерг эа	Additions		ine rear	ricaus	THE REAL PROPERTY.				
1	Country office	14-212										1.022	10,97
2	Mobile phones (Swipe Machine) OIL Field Radiator	12,913								12,913	15%	1,937	11,19
3	Honda Activa	13,169			3 1	*		2.7	*	13,169	15%	1,975	27,33
4		32,153	-			*				32,153	15%	4,823	
5	Desktop	609		19	- 1		- 2	+ 1	(0.0)	609	40%	244	36
	EPBX System	30,594			7 2 1					30,594	15%	4,589	26,00
6	Electrical Equipments	94,397		12	- 1	2.	- 4	2 1	-	94,397	15%	14,160	80,23
7	Electrici Equipments( invertor)	55,042	80		(4	*				55,042	15%	8,256	46,78
8	XEROX Machine	19,187	* 1		2 1	- 50		- 1	()	19,187	15%	2,878	16,30
9	Nokia Mobile Phone - N 6610	919	*	-	4		-		-	919	15%	138	78
10	Laptop	23,963				*	13			23,963	40%	9,585	14,37
11	Laptop HP Pavilion X 360		70,900	3.5	70,900			- 1		70,900	40%	28,360	42,54
12	Toyota Innova Car	286,786	2		12		9	9 1	7.2	286,786	15%	43,018	243,76
13	Furniture & Fittings	233,429	× 1	(+)	-		-	-	0.00	233,429	10%	23,343	210,08
14	Hero Honda CBZ	2,922							0.00	2,922	15%	438	2,48
1.5	Waganor Car	270,521								270,521	15%	40,578	229,94
16	Water Heater	4,790			-		- 4	- 1		4,790	15%	719	4,07
17	Inverter	50,875				-		-	-	50,875	15%	7,631.25	43,24
		1,132,268	70,900	-	70,900	-	4	-		1,203,168		192,672	1,010,49
IV	Fund Raising Unit - Chennai												
11	FRU Asset	- 1											
18	Auto Dialing	9	812.851.00		812,851		990			812,851	15%	121,928	690,93
19	Tally Software		18,603.00	95	18,603			1		18,603	0%	100.000	18,60
20	UPS Battery		24,800.00		24,800	-				24,800	15%	3,720	21,08
21	Mobile phones- Mumbai office	22,549	- Committee							22,549	15%	3,382	19,16
22	Phone & Headset	8,112	-	100		-				8,112	15%	1,217	6,89
23	Mobile phones- Chemai	57,636	2							57,636	15%	8,645	48.99
24	Furniture & Fittings	14,313				9			9	14,313	10%	1,431	12,88
25	Mobile Phone Banglore	35,504								35,504	15%	5,326	30,17
26	Printer and Scanner	59,415		1		9	100		20	59,415	15%	8,912.25	50.50
27	Computers	796					190			796	40%	318	4
28	Laptop	892								892	40%	357	53
29	Furniture and Fittings	183,182		3			1			183,182	10%	18.318	164.86
30	Printer	14,031								14,031	15%	2,105	11.92
31	General Equipments	144,095	1 2	1 2	1 %	6 1				144,095	15%		
32	Digital Camera	2,507							0.1	2,507	15%	21,614	122,48
33	FRU Computer- Mumbai	511								511		376	2,13
34	FRU Furniture- Mumbai	109,329		8	0	5	1 3	1 5			40%	204	30
35			0						8 4	109,329	10%	10,933	98,39
36	FRU Desktop- Bangalore	1,285		-		28	-	-	-	1,285	40%	514	7
37	FRU General Equipment- Mumbai	154,054	U 5 0	- 5		3				154,054	15%	23,108	130,9
	FRU General Equipments- Bangalore	27,381 8,389					27	-	- 1	27,381	15%	4,107	23,2
38	FRU Laptop- Bangalore				100					8,389	40%	3,356	5,0
101	FRU Printer- Bangalore	6,911			1	157	1	1	3 1	6,911	15%	1,037	5,8
40	FRU Mumbai- Laptop	781			1 .			1	-	781	40°a	312	46
41	FRU Printer- Mumbai	7,074			1 1	12	*			7,074	15%	1,061	6,0
42	FRU Electrical Items	17,831							7	17,831	15%	2,675	15,1
43	FRU Furniture- Banglore	15,965			2	- 4		-	* 1	15,965	10°a	1,597	14,3
44	FRU Mobile Chennai	16,459	1					(*)	1 8 1	16,459	15%	2,469	13,9
45	FRU Projector- banglore	18,770		-		-		1		18,770	15%	2,815	15,9
	Total (S	927,770	856,254	+	856,254				-	1,784,024		251,837	1,532,13
VI	GRANDTOTAL (III+II+I)	2,060,038	927,154		927,154	Ι .	T	T .	1	2,987,192	1	444,509	2,542,68



# SCHEDULE - 4: Advances & Deposits

S.No.	Particulars	Closing Balance 31 March, 2019	
		18,418	
1	Advance to Santosh	7,041	
2	Atcom - Central Bank Imprest	1,25,000	
3	Dahyalal Patel - Mumbai Rental Advance	726	
4	Fru Imprest Banglore	28,518	
5	Fru Imprest-Chennai	1,003	
6	Fru Imprest - Mumbai	2,000	
7	Fru Professional Courier Deposit - Mumbai		
8	Fru Rental Advance	4,06,500	
9	Fru Security Deposit	75,000	
10	Fru Security Deposit Bangalore	1,72,000	
11	Gretnaltes	6,00,001	
12	Haresh D Patel - Mumbai Rental Advance	1,25,000	
13	Head Quarters Advance	1,28,953	
14	Group Gratuity Scheme	13,29,176	
15	SEI - Security Depsoit	90,000	
16	Unitch Pioneer Nirvana Recreation Pvt Ltd	2,50,000	
17	SEI - Electricity Deposit	6,970	
18	Prepaid Expenses	15,747	
19	Blue Star Printers	111	
20	Paradigm Corporate Services	16,500	
21	Unique Security Agency	100	
22	Prabha Digital	1,800	
23	TDS Paid	3,76,354	
	Total	37,76,917	



# Schedule 5- Current Liabilities

S.No.	Particulars	Closing Balance 31 March, 2019
1	Sundry Creditors	
	SEI-Credit Card	90,949
	D K Munjal & Associates	1,24,326
	Imperial Park	8,960
	Mastermind HR Solutions	8,100
2	Expenses Payable	
	Vijay Chopra Rent Payable	72,450
	Mohd Arshad Rent Payable	31,500
	FRU ESI Payable	19,568
	FRU PF Payable	89,895
	Fru Salary Payable - Bangalore	3,17,467
	Fru Salary Payable - Chennai	7,84,756
	Fru Salary Payable - Mumbai Office	3,55,631
	Quality Review Meet Exp	7,207
	ILEP Expenses Payable	6,416
3	TDS Payable	
	TDS U/s 194 C	449
	TDs U/s - 194J	50,340
	TDS U/s - 192	1,88,049
	TDS U/s - 194I	21,550
	Total	21,77,61,



# SCHEDULE - 6: Cash and Bank Balances

S.No.	Particulars	Balance as on 31 March, 2019	
. 1	Cash	58,058	
2	Central Bank of India, FC A/c. No.1009902810	4,04,570	
3	Central Bank of India, FC A/c.Extn. 3132528870	15,929	
4	Canara Bank, Chennai, A/c No.0972101030246	2,46,046	
5	Axis Bank, Chennai, A/c. No.016010100833141	3,27,513	
6	HDFC Bank, A/C, Gurgaon No.50200009738485	3,59,678	
7	Fixed Deposits	1,35,17,731	
	Total	1,49,29,525	



## Income and Expenditure account for the year ended 31st March 2019

(Amount in De )

PREVIOUS YEAR	EXPENDITURE	CURRENT YEAR	PREVIOUS YEAR	INCOME	CURRENT YEAR
3,51,39,927	To Fund Raising Unit Epenses	2,63,85,531	8,58,59,394	By Grants and Denations Received	7,74,46,143
36,62,189	To ILEP in India Expenses	27,11,890	3,17,221	By Other Incomes	15,25,83
1,23,57,590	To Country Office Expenses	1,01,31,461	65,61,873	By excess of Expenditure over Income	
4,12,07,184	To Grants to Projects	3,64,30,636			
3,71,598	To Depreciation	4,44,509			
-	To Excess of Income over Expenditure	28,67,952			
9,27,38,488	Total	7,89,71,980	9,27,38,488	Total	7,89,71,986

Annexed Notes form an Integral Part of the Financial Statements

UDIN: 19510229 ANANHN 6150

As Per Our Audit Report of Even date attached for D K Munjal & Associates Chartered Accountants Firm Regn. No. 423194 N

(D. K. Munjal)
Proprietor
M. No. 510229
Place: New Delhi
Dated: 29/10/2019

for and on behalf of Emmaus Leprosy Relief Work - India

A Rangaprasad Finance & Admin Manager

## Receipts and Payments Account for the year ending 31st March, 2019

							(Amount in R
PREVIOUS YEAR	RECEIPTS	Note No.	CURRENT	PREVIOUS YEAR	PAYMENTS	Note No.	YEAR
Rs.			Rs.	Rs.			Rs.
2.04,81,695	To Opening Balance	1	1,41,43,521	3,52,09,827	By Fund Raising Unit Epenses	4	2,72,41.78
8,58,59,394	To Grants and Donations Received	2	7,74,46,145	36,62,189	By ILEP in India Expenses	5	27,11,89
3,17,221	To Other Incomes	3	15,25,835	1,24,35,589	By Country Office Expenses	6	1,02,02,36
				4,12,07,184	By Grants to Projects	7	3,64,30,63
				1,41,43,521	By Closing Balances:	8	1,65,28.83
10,66,58,310	Total		9,31,15,501	10,66,58,310	Total	1 1	9,31,15,50

Annexed Notes form an Integral Part of the Financial Statements

As Per Our Audit Report of Even date attached for D K Munjal & Associates Chartered Accountants Firm Regn. No. 023194 N

(D. K. Munjal)
Proprietor
M. No. 510229
Place: New Delhi
Dated: 29/10/2019

UDIN: 19510229AAAAHN6150

for and on behalf of Swiss Emmaus Leprosy Relief Work - India

CEO

Finance & Admin Manager

# No. W- 504, 'C' Sector, 10th Street, Anna Nagar Western, Chennai- 600101 <u>Consolidated Statement</u>

Notes forming part of Receipts and Payments Account for the year ending 31st March, 2019

Note No.	PARTICULARS	Total
1	Opening Balance	
	Cash	23,840
	Central Bank of India, FC A/c. No.1009902810	56,44,06
	Central Bank of India, FC A/c.Extn. 3132528870	3,43,23
	Cash at Canara Bank A/c	3,39,89
	Cash at Axis Bank , A/c, Chennai	10,72,10
	Cash at HDFC Bank, A/C, Gurgaon	3,23,59
	Fixed Deposits	52,77,33
	Current Liabilities & Provisions	- 21,45,99
	Advances & Deposits	32,65,43
	Advances & Deposits	1,41,43,52
2	Grants and Donation received	
	Grants from FAIRMED	4,58,68,12
	Grants from ILEP	26,51,28
	Donation Received	2,89,26,72
		7,74,46,14
3	Other Income	22.72
	Interest From SB Account	32,72
	Interest on FD Account	2,14,58
	Interest Received on LIC GGCA	95,15
	Contribution to GGCA written off in previous years	11,79,01
	Miscellaneous Income	4,35
		15,25,83
4	Fund raising expenses	
	Investment Expenses	18,60
	Tally Software	8,12,85
	Auto Dialing Equipments	24,80
	UPS Battery	24,80
	Personnel Expenses	2,00,67,89
	Staff Salaries	1,48,50
	Recruitment exp	
	Staff Benefits	2,03,72
	Staff Social Welfare	10,85,87
	Consultancy	1,17,00
	Training / Program Expenses	17,02
	Security Service Payment	1,29,50
	Maintenance	
	Rent Expenses	19,30,80
	Power & Utility	1,86,91
	Repairs and Maintenance	93,43
	Vehicle Maint & Travel Expenses	10,86,23
	Administration	AS MANUELLE
	Office Expenses	2,15,58
	Telephone & Mobile Expenses	5,01,35
	Postage & courier Exp	1,87,64
	Printing Charges	3,63,90
	Consultancy Expenses	7,65
	Activity expenses	42,48
	The state of the s	2,72,41,78
116.		

# No. W- 504, 'C' Sector, 10th Street, Anna Nagar Western, Chennai- 600101

# **Consolidated Statement**

Notes forming part of Receipts and Payments Account for the year ending 31st March, 2019

Note No.	PARTICULARS	Total
5	ILEP in India Activities	
	Personnel Expenses	
	ILEP Cost towards ILEP/Deputy Coordinator / secretariate	11,12,892
	ILEP Salary of Office Executive at CLD	3,50,772
	ILEP Salary of Consultant at CLD (Data Analyst)	3,18,004
	Maintenance	
	ILEP Meetings	30,033
	ILEP National level meeting for NLEP/NGO meeting	3,000
	ILEP Capacity building cum Consultants NLEP Workshop/Meetings for 1 day	1,04,623
	ILEP SLOs regional Review meeting (one for High endemic state and one for Low e	6,32,564
	Administration	,
	ILEP Developing and printing	70,361
	ILEP Unforeseen activities	89,641
	TEEL OHIOTESCH GENTRIES	27,11,890
6	Country Office Expenses	
	Investment Expenses	
	Laptop	70,900
	Personnel Expenses	,0,500
	SEI Staff Salary	70,77,664
	SEI Staff Benefits	79,348
	SEI Team Support Activities	8,260
	SEI Medical & Accidental Insurance	36,102
	SEI Professional Course	2,00,500
	Maintenance	2,00,00
	SEI Rent for office	7,94,530
	SEI Electricity Charges	77,180
	SEI Repairs and Maintenace	36,180
	SEI CEO Travel	4,28,586
	SEI National POID Manager Travel	3,27,900
	SEI Finance& Admin Team Travel	77,53
	SEI Vehicle Maintenance	71,56
	Administration	, 1,00
	SEI Office maintenance	4,13,622
	SEI Audit fees-SEI & FAIRMED	2,45,086
	SEI IT Hearing and legal fees	36,500
	SEI Quality Circle Meeting/Project holders meeting	74,199
	SEI Budget Review meeting	1,46,700
1 3 5	Shi budge Neview meeting	1,02,02,361
7	Grants to Projects / Programme Expenses	
	Rural India Self Development trust	88,75,729
	Rural India Self Development trust (Poristes)	48,99,52
	Emmaus Swiss Palamaner	70,49,39
	Gretnaltes Hospital	59,50,16
	Sacred Heart Leporasy Centre	27,50,00
	ALERT India (POID Activity)	31,10,64
44	ALERT India (MH State Grant)	9,82,27
	Hubli Hospital for Handicapped	22,91,66
	MH Evaluation Expenses	93,40
	CDLCP Expenses	4,27,83
		3,64,30,63

# No. W- 504, 'C' Sector, 10th Street, Anna Nagar Western, Chennai- 600101 Consolidated Statement

# Notes forming part of Receipts and Payments Account

for the year ending 31st March, 2019

Note No.	PARTICULARS	Total
8	Closing Balance:	
	Cash	58,058
	Central Bank of India, FC A/c. No.1009902810	4,04,570
	Central Bank of India, FC A/c.Extn. 3132528870	15,929
	Cash at Canara Bank A/c	2,46,046
	Cash at Axis Bank , A/c, Chennai	3,27,513
	Cash at HDFC Bank, A/C, Gurgaon	3,59,678
	Fixed Deposits	1,35,17,731
	Current Liabilities & Provisions	- 21,77,613
	Advances & Deposits	37,76,917
		1,65,28,829



#### SWISS EMMAUS LEPROSY RELIEF WORK - INDIA No. W-504, "C" Sector – 10th Street, Anna Nagar, Western Extension, Chennai - 600 101

Significant Accounting policies and Notes forming part of the financial statements for the year ending 31st March, 2019:-

### 1. DISCLOSURES OF ACCOUNTING POLICIES:

#### 1.1 System of Accounting:

Financial Statements of the Trust are prepared under the historical cost convention in accordance with the generally accepted accounting principles, accounting standards issued by ICAI, as applicable and relevant presentation requirement as per Income Tax Act, 1961.

#### 1.2 Income Recognition:

Grants received from Funding agencies are accounted on Receipt basis. Similarly all grants paid to partner NGO are accounted for as and when the grant is released.

Income of the Trust, like Interest earned on Term Deposits has been accounted on the basis of interest earned/accrued up to 31st March, 2019.

Grants / Contribution received from funding agencies are recognized at the time of realization through bank.

#### 1.3 Accounting of Fixed Assets and Depreciation:

Fixed assets are stated at Written Down Value method.

Depreciation on Fixed Assets land has been provided on W.D.V. basis at the rates specified in the Income Tax Act, 1961.

#### 1.4 Provisions and Contingencies:

Provision are determined based on best estimate of the amount required to settle the amount at the balance sheet date. Contingent Assets are neither recognized not shown in the Balance Sheet. The Trust does not recognize a contingent liability but discloses its existence in the financial statements.

#### 1.5 Taxation

The Trust is registered under Section 12A of the Income Tax Act, 1961 and eligible for 100% exemption under Section 11 of the Income Tax Act, 1961.

#### SWISS EMMAUS LEPROSY RELIEF WORK - INDIA No. W-504, "C" Sector - 10th Street, Anna Nagar, Western Extension, Chennai - 600 101

Significant Accounting policies and Notes forming part of the financial statements for the year ending 31st March, 2019

#### 2. Notes to Accounts

- 2.1. There is no contingent liability as on the Balance Sheet Date.
- 2.2. Balance of receivables, payables, bank balances are subject to confirmation and reconciliations form the respective party.
- 2.3. In the opinion of the management all the currents assets, loans and advances are realizable on in the ordinary course of Business.
- 2.4. Previous year figures have been regrouped and reclassified wherever necessary.
- 2.5. All the Figures are in Rs. unless otherwise stated. Further figures are rounded off to the nearest rupee.

As Per Our Audit Report of Even date attached For D K Munjal & Associates **Chartered Accountants** Firm Reg. No. 023194 N

For and on behalf of SWISS EMMAUS LEPROSY RELIEF WORK - INDIA

(D. K. Munjal)

Proprietor

Place: New Delhi

Dated:

M. No. 510229

JOHN KURIAN GEORGE (CEO)

A RANGAPRASAD (Finance & Admin Manager)